



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**August - December 2023
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 17 August 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Kate Gregory</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Inequalities <i>Councillor Michael O'Connor</i>	Public Health; Covid Renewal; Voluntary Sector; Inequalities

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Cabinet Member for Finance – See Special Urgency notice below

17 August 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Former Faringdon Infant School <i>(Ref: 2023/248)</i> Agreement for Lease and Academy lease.	Delegated Decisions by Cabinet Member for Finance <i>(17 August 2023)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Greg Stacy, Senior Assets & Investment Officer	Executive Director People Transformation & Performance

Deferred Cabinet Decisions

17 October 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Workforce Report and Staffing Data - Quarter 1 - April to June 2023 <i>(Ref: 2023/132)</i> Quarterly staffing report providing details of key people numbers and analysis	Cabinet <i>(17 October 2023)</i>	No	None	N/A	Decision due date for Cabinet changed from 19/09/2023 to 17/10/2023. Reason: to facilitate more urgent items at the September Cabinet meeting.	Cabinet Member for Corporate Services	Michael Fletcher, Head of HR Business Partnering & Advisory	Director of Finance

The Forward Plan

of main changes since the previous report.								
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19 December 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>All Age Advocacy Services (Ref: 2023/225)</p> <p>Key Decision on the recommissioning of all age advocacy services.</p>	Cabinet (19 December 2023)	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Cabinet changed from 19/09/2023 to 19/12/2023. Reason: not required as urgently as first advised.	Cabinet Member for Adult Social Care, Deputy Leader of the Council	Melanie de Cruz, Commissioning Manager Live Well	Corporate Director of Adult Social Care, Corporate Director for Children's Services

Access to Information Procedure Rules Paragraph 16 Special Urgency and Overview & Scrutiny Procedures Rules Paragraph 20 Call-in and Urgency

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Finance on 17 August 2023 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Finance on 17 August 2023 as the DfE has very recently indicated that if various documents have not been signed as soon as possible *“it is highly likely that the opening of the school will be delayed by 12 months”*. This would seriously prejudice the Council’s interests in that there would be a reputational and financial risk to the Council bearing in mind the significant shortage of SEND school places. This item is also exempt from Call-in.

Cabinet Member for Finance, 17 August 2023

Former Faringdon Primary School

Agreement for Lease and Academy lease..

Decision Maker and Target Date: **Cabinet Member for Finance, 17 August 2023**

Key Decision: Yes - Capital Expenditure > £1,000,000

Exempt Information: No

Consultations: N/A

Report By: Executive Director: People, Transformation & Performance

Contacts: Greg Stacy, Senior Assets & Investment Officer,
greg.stacy@oxfordshire.gov.uk

Ref: 2023/248

Anita Bradley

Director of Law & Governance and Monitoring Officer
Oxfordshire County Council & Cherwell District Council

17 August 2023